

No.F. 2(571)/LM/11/ 4815-70  
GOVERNMENT OF TRIPURA  
OFFICE OF THE CONTROLLER OF LEGAL METROLOGY

Khadya-O-Bhokta Bhawan, PN Complex, Agartala  
Dated, Agartala the 21<sup>st</sup> May, 2018

ORDER

Existing arrangement for sanction of casual leave, station leave permission, earned leave etc. in respect of the Inspectors of Legal Metrology and submitting leave applications, reports / returns in respect of the Inspectors of Sepahijala District was made vide Memorandum No.F.2(571)/LM/2011 dt. 09.06.2011 and Order No.F.16(2)/LM/2016-17/661-64 dt.05.07.2017 respectively.

2. The system has been reviewed in view of setting up of District level offices of Legal Metrology in all the Districts and issues being raised from time to time concerning sanction of leave etc. and for administrative convenience it has been decided that henceforth, casual leave and station leave permission of the Inspectors of Legal Metrology shall be sanctioned by the concerned Head of Office of the Legal Metrology Organization. Leave applications of all kinds in respect of the Districts where there is no Head of Office, shall be routed through the Deputy Controller / Assistant Controller of the District with their comments / recommendation to the concerned Head of Office.
3. Reports / returns of the Inspectors shall be compiled at the District level and compiled reports / returns shall be submitted to the Controller, LM by the Deputy Controller / Assistant Controller of the respective District. However, weekly cash reports of the Inspectors of the Districts where there is no DDO, shall be routed to the concerned DDO through the Deputy Controller / Assistant Controller of the District.
4. The DDOs shall continue to furnish quarterly reconciliation statement to the Controller, LM in respect of the collection and deposit of non-tax revenue within their jurisdiction.
5. This is issued in supersession of the Memorandum No.F.2(571)/LM/2011 dt. 09.06.2011 and Order No.F.16(2)/LM/2016-17/661-64 dt.05.07.2017 and will take immediate effect.

  
21/5/18

(Dr. D. Basu, IAS)  
Additional Secretary to the  
Government of Tripura and  
Controller, Legal Metrology

To  
All Legal Metrology Officers

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Copy to:-  
1. All SDMs, \_\_\_\_\_